2025 Share the Success: School District Panel Submissions

Contact:

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RULES FOR PANEL SUBMISSIONS

Rules for Panel Submissions

- IASB permits no more than four presenters and one moderator. Consider the Open Meetings Act (OMA) in regard to the number of school board members participating in a panel presentation.
- Superintendents, board members, and business officials who are presenting on a panel must register for the Joint Annual Conference.
- Presenting districts must submit any name(s) of attorney(s) who will be presenting with the district. The attorney(s) will be included in the maximum allotment of four presenters per panel.
- Presenting districts agree to not promote commercial vendors or their representatives in their presentations.
- Presentations should be planned for 60 minutes, including at least 10 minutes for questions and answers.
- ***A district may submit up to three panels.***
- All proposals must use materials and language that align with state and federal anti-harassment and discrimination laws that provide the basis of your local Equal Educational Opportunities and Anti-Harassment policies.
- Do not submit or attach supplemental materials (such as audio or video recordings) with this proposal. The proposal must stand on its own.
- Presenting districts agree to submit handouts electronically by November 7, 2025, to IASB to be placed on the Joint Annual Conference website and/or app prior to the Joint Annual Conference. Districts also agree to supply sufficient printed copies of handout materials for distribution to the audience; room capacity information will be provided to assist.
- By agreeing to present at the Joint Annual Conference, IASB assumes that you own the needed intellectual property rights to your presentation's content (including written materials) and/or have obtained all needed permissions to utilize the content (including written materials) and grant permission to reprint the material from your presentation. If you do not own such rights and/or have not obtained the needed permissions, please take all necessary action prior to submitting your presentation to IASB.
- IASB cannot provide lodging or travel expenses for Share the Success participants. Travel and lodging arrangements and expenses of panelists are the responsibility of the submitting school district.
- Presenters may participate in a maximum of two panels throughout the course of the Joint Annual Conference.
- Proposals MUST be submitted to IASB by 5 p.m., March 1, 2025

Questions: Contact Mary Ellen Buch at mbuch@iasb.com or (217) 528-9688, ext. 1132.

☐ **We understand and agree to the listed rules. Should our proposal be accepted, our school district agrees to present as we have proposed and to abide by the rules listed above. Selected panels will agree to submit copies of handouts to be available to attendees on the Joint Annual Conference website and/or app.**
(required)

School District Information

The questions in this section are about the school district.

School District Name (required)

[   ]

Limit: 300 characters

Address (required)

Country (required)

[Select...   ⌄]

Address (required)

[   ]

Address Line 2 (optional)

[   ]

City (required)

_____

State, Province, or Region (required)   Zip or Postal Code (required)

_____   _____

Phone Number (required)

🇺🇸 _____

School District Student Enrollment

_____

_____

Contact Information

A district contact person must be designated. This person must be fully knowledgeable about the program proposed and will be the contact for presenters for the panel.

District Contact Person Name (Last Name, First Name) (required)

_____

District Contact Person Position (required)

_____

District Contact Person Phone Number (required)

🇺🇸 _____

District Contact Person Email Address (required)

email@example.com

School Board President's Name (required)

_____

School Board President's Email (required)

email@example.com

District Superintendent's Name (required)

_____

District Superintendent's Email (required)

email@example.com

_____

Panel Information

Titles and descriptions will be limited to

• Title length: 60 OR FEWER CHARACTERS (including punctuation and spaces)

• Panel description length: 275 OR FEWER CHARACTERS (including punctuation and spaces)

*Titles and panel descriptions are subject to edits by IASB Communications staff for clarity and consistency and to comply with IASB style guidelines.

Proposed Panel Title (required)

Must meet guidelines of 60 or fewer characters (including punctuation and spaces).

Proposed Panel Description (required)

Limit: 275 characters

PLEASE NOTE: This is what will appear in the conference printed program and app. Must meet guidelines of 275 or fewer characters (including punctuation and spaces).

Moderator Information

The moderator facilitates the discussion among panelists by guiding the conversation, engaging the audience, managing time, and asking thought-provoking questions to elicit insightful responses. A panel may have one moderator.

Will your panel include a moderator?

◯ Yes

◯ No

Moderator: Name (required)

Moderator: If applicable, Moderator's doctorate degree (Ph.D., Ed.D., M.D., J.D.)

Select... ⌄

Moderator: Position (required)

Moderator: District or Organization (required)

Presenter(s) Information

Please list presenters in alpha order by last name.

School boards are advised to follow the Open Meetings Act (OMA) in regard to the number of board members participating in a panel presentation. Each panel may have a maximum of four presenters. Presenting attorneys are asked to include if they are a member of the ICSA.

Presenter 1: Name (required)

[   ]

Presenter 1: If applicable, Presenter's doctorate degree (Ph.D., Ed.D., M.D., J.D.)

[Select...   ▾]

Presenter 1: Position (required)

[   ]

Presenter 1: District or Organization (required)

[   ]

Presenter 2: Name

[   ]

Presenter 2: If applicable, Presenter's doctorate degree (Ph.D., Ed.D., M.D., J.D.)

[Select...   ▾]

Presenter 2: Position

[   ]

Presenter 2: District or Organization

[   ]

Presenter 3: Name

[   ]

Presenter 3: If applicable, Presenter's doctorate degree (Ph.D., Ed.D., M.D., J.D.)

[Select...   ▾]

Presenter 3: Position

[   ]

Presenter 3: District or Organization

[   ]

Presenter 4: Name

[   ]

Presenter 4: If applicable, Presenter's doctorate degree (Ph.D., Ed.D., M.D., J.D.)

Select... ⌄

Presenter 4: Position

Presenter 4: District or Organization

Topical Track

Pick the topical track that best describes your panel topic.

**Topical
Track** (required)

○ Governance; Leadership; and Accountability

○ Current Events (Social Justice Issues; Teacher/Personnel Shortage; Integrating New Technology; Navigating Politics in Schools; Community Engagement)

○ Educational Equity (Targeting Resources; Addressing the Opportunity/Achievement Gap; Developing an Equity Statement or Policy

○ Finance/Funding (Budgeting; Collective Bargaining; Labor Challenges; Transportation; Facilities)

○ Student Learning & Achievement (Career/Technical Education; Support Services/Interventions)

○ Crisis Management (Lessons Learned from COVID-19; School Violence; School Emergency Situations)

○ Social Emotional Learning

○ Rural District Issues

○ Governmental Relations

○ School Law

Learning Objectives

"At the end of my session, participants will be able to..." Minimum of two learning objectives.

Objective #1 (required)

Limit: 275 characters

Objective #2 (required)

[text box]

Limit: 275 characters

Objective #3

[text box]

Limit: 275 characters

Objective #4

[text box]

Limit: 275 characters

Target Audience

Who is your target audience?
(required)

☐ Board Members

☐ Board Presidents

☐ Administrators

☐ Board Secretaries/Administrative Assistants

☐ Superintendents

☐ School Business Officials

☐ Teachers

☐ Others

⚠ **The "Who is your target audience?" field is required.**

Brief Additional Information

[text box]

Limit: 500 characters

In 500 or fewer characters, please briefly provide any additional information that will further describe this proposal, your district's success, and how this information will positively impact schools across the state.

Attorneys and Outside Organizations

Will you be including attorneys in your presentation?
(required)

○ Yes

○ No

Please enter the name of attorney(s) and law firm(s): (required)

[   ]

Is the attorney a member of ICSA?
(required)

○ Yes

○ No

Will any other organizations be collaborating in your presentation?
(required)

○ Yes

○ No

Please enter the name of organization(s) and representative(s): (required)

[   ]

Presentation History

Has this presentation been made before?
(required)

○ Yes

○ No

When and where? (required)

[   ]

A/V and Room Setup

All panel rooms will be provided with standard audio/ visual setup, including:

- LCD projector,

- screen, and
- podium microphone

Presenters must provide their own laptop computer if needed. Standard connections from laptop to hotel projectors are VGA or HDMI. If you have other outputs please bring compatible adapter(s). Additional A/V must be requested on this proposal form.

Internet access *and sound for presenters is NOT* included *in a standard setup.*

IASB will make the decision to add to the standard audio/ visual setup based upon reasonable requests, room size, estimated attendance, or other relevant factors.

The standard audio/ visual set up includes an LCD projector, screen, and podium microphone.
(required)

○ I do not require additional audio/ visual set up.

○ I would like to request additional audio/ visual needs.

I would like to request:
(required)

☐ Internet

☐ Sound (e.x. a video presentation)

☐ Additional Microphones

Types of Microphones (Select Up to 2)
(required)

☐ Handheld Microphone

☐ Handheld Microphone

☐ Lapel Microphone

☐ Lapel Microphone

☐ Table Microphone

☐ Table Microphone

☐ Standing Microphone (e.x. audience participation)

☐ Standing Microphone (e.x. audience participation)