

**FINANCIAL DATA**

EAV.....	\$ 319,500,000
Bonds Outstanding.....	\$ 24,000,000
Total Budget Revenue.....	\$ 16,500,000
<b>TAX RATE —</b>	
Education.....	2.9896
Operations & Maintenance.....	0.4904
Transportation.....	0.2268
Working Cash.....	0.0429
I.M.R.F.....	0.0367
Tort Immunity.....	0.0214
Bond & Interest.....	0.0000
Special Education.....	0.3917
Fire Prevention.....	0.0000
Social Security.....	0.0490
TOTAL.....	4.2517

**THE BOARD OF EDUCATION**

The Prairie Grove CSD 46 Board of Education is comprised of citizens dedicated to providing the best education possible for every student it serves. Board members establish sound written policies and expect the deputy superintendent to function along with the chief executive officer in implementing those policies.

<b>Name.....</b>	<b>*Years</b>
Khushali Shah, President.....	13
Stephanie Housh, Vice President.....	5
Gwen Bialek, Board Member.....	3
David Costa, Board Member.....	3
Jennifer Rogulic, Board Member.....	1
Steve Sebastian, Board Member.....	9
Josie Shattuck, Board Member.....	3

*\*Years served on the Prairie Grove CSD 46 Board of Education.*

**IDEAL CANDIDATE**

Candidates will be evaluated on their professional merits and successful experience that demonstrates a good match for the district, with emphasis on the following, specified by the Board of Education. The Deputy Superintendent of our district should be an educational leader who:

- Excellent written and verbal Communication Skills/Collaborative.
- Facilitates continuous improvement through data/program analysis.
- Develops and supports Curriculum, Instruction and Assessment.
- Develops with stakeholders, District Goals/Strategic Plan.
- Has Facilities/Grounds experience and expertise.
- Facilitates meaningful and ongoing Family/Community Engagement.
- Has Finance/Budget expertise.

**Experience as a teacher and principal required.**

**Previous district-level experience preferred**

***APPLICANTS ARE REQUESTED NOT TO CONTACT BOARD MEMBERS.***

**Prairie Grove CSD 46 is an equal opportunity employer and the Illinois Association of School Boards is an equal opportunity employment search agency.**

**APPLICATION INSTRUCTIONS**

IASB has an online application process and does not accept mailed, emailed, hand-delivered or faxed application packets.

Please begin your application process at: <https://www.applitrack.com/IASB/onlineapp>

Applicants will need to establish a username and password. Applicants will be asked to give consent to a limited background inquiry. Completed responses to statements identified in this announcement will be required.

All applicants must apply online by 12:00 p.m. (CST) October 2, 2024 and upload the following documents to receive consideration:

1. A **formal letter of application** indicating your desire to be a candidate for this position.
2. A **formal resume** that includes a summary of achievements in all education positions, educational vision, and goals, personal leadership philosophy and reasons for your interest in this position.
3. At least **three recent letters of reference dated within the last three years.**
4. **Copies of transcripts** from each college/university attended. **(Please redact/remove your social security number and birthdate before uploading any of these items).**
5. **Proof of qualification and licensure to be a superintendent in the state of Illinois** (copy of the administrative licensure with all related endorsements\*) or other evidence showing qualification to be a superintendent in another state. **(Please redact/remove your birthdate before you upload this document).**

\*Information on certification and licensure can be obtained by contacting the Illinois State Board of Education, Department of Educator Effectiveness, 100 North First Street, Springfield, Illinois 62777 or by visiting the ISBE website at [www.isbe.net](http://www.isbe.net).

**Announcement of Vacancy**

**Deputy Superintendent  
Prairie Grove CSD 46**



**MISSION STATEMENT**

*We aspire to foster a community where every child excels academically, socially, and emotionally through innovative teaching, inclusivity, and strong partnerships.*

**August 2024**

## ANNOUNCEMENT OF VACANCY

The Board of Education of Prairie Grove CSD 46, Crystal Lake, Illinois is seeking qualified applicants for the position of Deputy Superintendent. The Board wishes to select a deputy superintendent who will begin work on July 1, 2025.

It is anticipated that the total compensation package will be based on successful experience and education. It is expected that the initial contract will be for a multi-year period, as authorized by Illinois statutes.

## GENERAL INFORMATION ON THE DISTRICT AND THE AREA

**LOCATION** — Prairie Grove CSD 46 is located in southeastern McHenry County two miles east of Crystal Lake and 60 miles northwest of Chicago. The district encompasses portions of Prairie Grove, Crystal Lake, Oakwood Hills, Burton's Bridge and McHenry.

**TYPE** — PreK-8; 900 Students.

**OFFICE** — 3223 IL Route 176, Crystal Lake, IL 60014.

**STAFF** — 2 Principals, 2 Assistant Principals, 1 Student Services Director, 1 Student Services Asst. Director, 78 Teachers, 70 Support Personnel.

**CENTRAL OFFICE PERSONNEL** — Superintendent/Business Manager, Executive Secretary, Accounting Officer, Administrative Generalist.

**CURRICULUM** — District 46 utilizes a comprehensive sequenced curriculum aligned to state standards. Within the established curriculum, there are programs for accelerated and gifted, special and remedial education, as well as comprehensive preschool and early childhood programming.

The district regularly evaluates its curriculum offerings. The most recent evaluation led to the adoption of a new math curriculum in the junior high school and a new English/language arts curriculum in the elementary school.

**FACILITIES** — Prairie Grove Elementary (PK-4) and Prairie Grove Junior High (5-8) are located on the same campus. The district offices are located on an adjacent property.

The Board of Education has demonstrated its commitment to the students of our community through four years of facility enhancements. Since 2019, the district has invested \$29M in two additional classroom wings (20 new learning spaces) and renovations to the library, STEM lab, FACS lab, restrooms, and multiple classrooms.

**TRANSPORTATION** — The current transportation fleet has 16 vehicles. Free transportation is provided to all students living within the district boundaries.

**FOOD SERVICE** — Organic Life is the current food service provider.

**DISTRICT WEBSITE** — [www.dist46.org](http://www.dist46.org)

**MEDICAL** — There are four hospitals in the immediate area:

Mercy Health - Crystal Lake (4 mi.), Northwestern Medicine - McHenry (6 mi.), Advocate Good Shepherd - Barrington (9 mi.), and Northwestern Medicine - Huntley (13 mi.).

**RECREATION** — Numerous recreational opportunities in close proximity to the District include Prairie Isle Golf Club, Chalet Hills Golf Club, Crystal Lake Park District, Cary Park District, Sage YMCA, and Raue Performing Arts Center.

**PLACES OF WORSHIP** — The area is served by most religious denominations.

**RETAIL** — A wide variety of retail stores are in close proximity to the district.

**COLLEGES** — The District's location provides easy access to McHenry County College and branches of Columbia College of Missouri and Webster University. Also, in the suburban area are Northern Illinois University, Aurora University, Concordia Lutheran, National Lewis and University of Illinois, Chicago.

**INDUSTRY** — The Village of Prairie Grove is home to Terra Cotta Industries and Snap-On Tools as well as various smaller businesses.

## A PROJECTED TIMELINE

**Application Deadline:**  
October 2, 2024 by Noon (CST)

**Candidates Presented to Board:**  
Oct, 2024

**Board Interviews Candidates:**  
Oct/Nov, 2024

**New Superintendent Appointed:**  
Nov/Dec, 2024

**New Deputy Superintendent Begins:**  
July 1, 2025

**Applicants will be required to provide responses to the following online application statements:**

1. Describe your experience in curriculum development and instructional implementation.
2. Describe your experience in school finance and budgeting.
3. Describe your experience in developing and monitoring goals for school improvement.
4. Describe your experience in building and sustaining productive relationships with stakeholders (board, staff, students, parents and community members).
5. Describe your experiences in working with a diverse population (socio-economic, cultural, ethnic, etc.).
6. Having read the ideal candidate section of the announcement of vacancy, why do you feel you are a match for this district?

This Professional Superintendent Search is being conducted by the Illinois Association of School Boards, Alan Molby, Consultant Executive Searches, (630) 629-3776, ext. 1235

