

FINANCIAL DATA

EAV.....	\$ 53,917,614
Bonds Outstanding.....	\$ 86,806
Total Budget Revenue.....	\$ 4,500,000
TAX RATE —	
Education.....	3.8015
Operations & Maintenance.....	0.4873
Transportation.....	0.1949
Working Cash.....	0.0487
I.M.R.F.....	0.0343
Tort Immunity.....	0.0788
Bond & Interest.....	0.1626
Fire Prevention.....	0.0000
Social Security.....	0.0343
Other.....	0.0487
TOTAL.....	4.9306

BOARD OF EDUCATION

The Cissna Park CUSD 6 Board of Education is comprised of citizens dedicated to providing the best education possible for every student it serves. Board members establish sound written policies and expect the superintendent to function as the chief executive officer in implementing those policies

Name.....	*Years
Kristina Phelan, President	5
Brent Neukomm, Vice President	11
Jason Edelman, Board Member.....	9
Bethany Dodd, Board Member.....	1
Trent Kaeb, Board Member	1
Bret Neukomm, Board Member.....	1
Tori Legan, Board Member.....	1

**Years served on the Cissna Park CUSD 6 Board of Education.*

IDEAL CANDIDATE

Candidates will be evaluated on their professional merits and successful experience that demonstrates a good match for the district, with emphasis on the following, specified by the Board of Education. The Superintendent of our district should be an educational leader who:

- Has finance/budget expertise
- Facilitates meaningful and ongoing family/community engagement
- Fosters a professional culture for educators
- Excellent written and verbal communication skills/collaborative
- Develops and supports curriculum, instruction and assessment
- Develops and works cooperatively /effectively with BOE

CANDIDATE REQUIREMENTS

- Previous teaching and administrative experience required.
- Superintendent or other central office experience preferred but not required.
- Residency in the school district is preferred but not required.

APPLICANTS ARE REQUESTED NOT TO CONTACT BOARD MEMBERS.

Cissna Park CUSD 6 is an equal opportunity employer and the Illinois Association of School Boards is an equal opportunity employment search agency.

APPLICATION INSTRUCTIONS

IASB has an online application process and does not accept mailed, emailed, hand-delivered or faxed application packets.

Please begin your application process at: <https://www.applitrack.com/IASB/onlineapp>

Applicants will need to establish a username and password. Applicants will be asked to give consent to a limited background inquiry. Completed responses to statements identified in this announcement will be required.

All applicants must apply online by 12:00 p.m. (CST) January 24, 2025 and upload the following documents to receive consideration:

1. A **formal letter of application** indicating your desire to be a candidate for this position.
2. A **formal resume** that includes a summary of achievements in all education positions, educational vision, and goals, personal leadership philosophy and reasons for your interest in this position.
3. At least **three recent letters of reference dated within the last three years.**
4. **Copies of transcripts** from each college/university attended. **(Please redact/remove your social security number and birthdate before uploading any of these items).**
5. **Proof of qualification and licensure to be a superintendent in the state of Illinois** (copy of the administrative licensure with all related endorsements*) or other evidence showing qualification to be a superintendent in another state. **(Please redact/remove your birthdate before you upload this document).**

*Information on certification and licensure can be obtained by contacting the Illinois State Board of Education, Department of Educator Effectiveness, 100 North First Street, Springfield, Illinois 62777 or by visiting the ISBE website at www.isbe.net.

**Announcement of Vacancy
Superintendent
Cissna Park CUSD 6**



MISSION STATEMENT

In partnership with families and community, we continue our tradition of excellence, empowering students to become responsible citizens and life-long learners.

December 2024

ANNOUNCEMENT OF VACANCY

The Board of Education of Cissna Park CUSD 6, Cissna Park, Illinois is seeking qualified applicants for the position of Superintendent to replace Dan Hylbert, who will be retiring after nineteen years in the position. The Board wishes to select a superintendent who will begin work on July 1, 2025.

A multi-year employment contract is expected to be negotiated with the final candidate. Salary and benefits will be based on experience and expertise with a salary range expected to be \$120,000 to \$145,000 and benefits expected to include health insurance, life insurance, sick days, personal days, vacation days, professional dues, and TRS pension.

GENERAL INFORMATION ON THE DISTRICT AND THE AREA

LOCATION — Our community is located right off State Route 49 approximately forty-five miles south of Kankakee, forty-five miles northeast of Champaign-Urbana, and sixty-five miles east of Bloomington-Normal.

TYPE — K-12; 293 Students

OFFICE — 511 N. 2nd Street, Cissna Park, IL

STAFF — 2 Principals, 28 Teachers, 12 Support Personnel

CENTRAL OFFICE PERSONNEL — District Superintendent; Office Manager, and District Bookkeeper

CURRICULUM — Cissna Park C.U.S.D 6 offers a comprehensive K-12 program aligned to the Illinois Learning Standards. Our school designations through the Illinois State Board of Education are at the Commendable and Exemplary level.

SPECIAL PROGRAMS — The district is a member of the Iroquois Special Education Association and the Iroquois Area Vocational Delivery System.

SPECIAL SERVICES — The district has a combined public/school library serving students, staff and community members. The public library operates during and after school, on Saturdays, and during the summer.

FACILITIES — The district has three buildings: Cissna Park Elementary (K-5), Cissna Park Junior High School (6-8) and Cissna Park Sr. High School (9-12). In addition, one detached structure houses our Agriculture Education classroom/shop and bus garage. All of the district's buildings are located on one campus at 511 N. 2nd Street.

TRANSPORTATION — The district provides transportation for approximately 100 students daily.

FOOD SERVICE — The district operates one central cafeteria that serves approximately 200 lunches daily.

DISTRICT WEBSITE —
<https://www.cissnaparkschools.org>

MEMBER OF — Illinois Association of School Boards, Illinois High School Association, Illinois Elementary School Association, Parkland Community College District, Iroquois Special Education Association, Iroquois Area Regional Delivery System, Vermilion Valley Conference, and Illinois Heartland Library Association.

MEDICAL — The district has one dentist and two physician offices.

CULTURAL — The Country Theater Workshop makes its home in the district.

RECREATION — A 70-acre lake surrounded by homes provides fishing and boating opportunities two miles north of town. Golf courses are located in nearby communities.

PLACES OF WORSHIP — Apostolic Christian, Christian Bible, German Apostolic Christian, Grace Bible, Immanuel Lutheran, St. John's Lutheran, Trinity Lutheran, United Methodist.

RETAIL — There is an excellent business district with approximately thirty businesses operating in downtown Cissna Park. Several additional businesses can be found in nearby rural locations.

FRATERNAL AND PROFESSIONAL ORGANIZATIONS — American Legion, Sons of the American Legion, American Legion Auxiliary, FFA Alumni, CP Athletic Booster Club, CP Education Foundation, Economic Development Board.

COLLEGES — University of Illinois, Parkland College, Kankakee Community College, Danville Area Community College, Olivet University, Illinois State University, and Illinois Wesleyan University.

INDUSTRY — The primary industry in the district is agriculture and businesses related to ag supplies and services.

TUITION WAIVER — the district allows non-resident children of certified employees to attend without paying tuition.

PROJECTED TIMELINE

Application Deadline:
January 24, 2025 by Noon (CT)

Candidates Presented to Board:
February 6, 2025

Board Interviews Candidates:
February 16-29, 2025

New Superintendent Appointed:
March 17, 2025

New Superintendent Begins:
July 1, 2025

Applicants will be required to provide responses to the following online application statements:

1. Describe your experience in curriculum development and instructional implementation.
2. Describe your experience in school finance and budgeting.
3. Describe your experience in developing and monitoring goals for school improvement.
4. Describe your experience in building and sustaining productive relationships with stakeholders (board, staff, students, parents and community members).
5. Describe your experiences in working with a diverse population (socio-economic, cultural, ethnic, etc.).
6. Having read the ideal candidate section of the announcement of vacancy, why do you feel you are a match for this district?

This Professional Superintendent Search is being conducted by the Illinois Association of School Boards, Vic Zimmerman, Ed.D., Consultant Executive Searches, (217) 528-9688, ext. 1135

